

## VISITOR BUS FOR FAMILIES (July 2017 - December 2017)

Dear Families,

Visits are an integral part of the overall treatment program at Copper Lake School/Lincoln Hills School, especially visits from immediate family members. We would like to remind you that a chartered coach bus with a bathroom is available to assist families at no cost. The bus seats 56 individuals on a first come basis and originates in Milwaukee with pick-up areas in Madison and Appleton/Green Bay on a rotating basis.

Additional dates may be added as needed; we encourage you to call (715) 536-8386 and dial # 2 or check our website at <https://doc.wi.gov/Pages/AboutDOC/JuvenileCorrections/LincolnHillsCopperLake.aspx> for the most current schedule.

Option A Milwaukee / Madison	Option B Milwaukee / Appleton / Green Bay
Saturday, July 1	Thursday, July 6
Thursday, July 20	Saturday, July 29
Saturday, August 5	Thursday, August 10
Thursday, August 17	Saturday, August 26
Saturday, September 2	Thursday, September 7
Thursday, September 14	Saturday, September 23
Saturday, October 7	Thursday, October 5
Thursday, October 19	Saturday, October 28
Saturday, November 4	Thursday, November 9
Thursday, November 16	Saturday, November 18
Saturday, November 25	Thursday, December 7
Thursday, December 21	Saturday, December 23
Saturday, December 30	Thursday, December 28

### **Option A: Milwaukee/Madison Areas**

#### **Milwaukee Pick-Up**

The bus departs from Lee's School 921 West Meineke Avenue Milwaukee, WI promptly at 7:00 a.m.

- This is a city bus stop and there is additional parking available in the vicinity.
- The bus loads on N 9<sup>th</sup> Street, between Meineke Avenue and W. North Avenue.
- The bus faces south on N 9<sup>th</sup> Street which is on the west side of the street.
- The bus then travels to the Madison Pick-up location of East Towne Mall 89 E Towne Mall, Madison, WI.

#### **Madison Pick-Up**

The bus will pick up at the East Towne Mall at the front door of the J.C. Penny store and departs at 8:30 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

### **Option B: Milwaukee/Fox Valley Area Pick-Up (Appleton and Green Bay Stops)**

The bus departs from Lee's School 921 West Meineke Avenue Milwaukee, WI promptly at 7:00 a.m.

- This is a city bus stop and there is additional parking available in the vicinity.
- The bus loads on N 9<sup>th</sup> Street, between Meineke Avenue and W. North Avenue.
- The bus faces south on N 9<sup>th</sup> Street which is on the west side of the street.
- The bus then travels to Appleton Pick-up of Fox River Mall 4301 W Wisconsin Ave #42, Appleton, WI.

- The bus then travels to Green Bay Pick-up of Walmart Green Bay West of 2440 West Mason Street, Green Bay, WI.

#### **Appleton Pick-Up**

The bus will pick up at the Fox River Mall at the front door of the Target Store and departs at 9:00 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

#### **Green Bay Pick-Up**

The bus will pick up at the front door of Walmart Green Bay West and departs at 9:35 a.m.

- Bus departs Copper Lake/Lincoln Hills School by 3:00 p.m. and returns passengers at the Madison and Milwaukee pick up areas.

## **Visiting Rules and Regulations**

- **Two visitors** per youth are permitted in order to allow more youth to get visits.
- All visitors must be on the institution approved visiting list and will be required to provide identification prior to entering the institution. Unauthorized visitors will not be granted admittance.
- All visitors are required to pass through a metal detector.
- No purses or handbags will be allowed into the institution. We recommend you carry a small wallet.
- Cell phones, pagers, and smoking materials *are not* allowed in the institution.
- The only medications allowed into the visiting area are heart medications and prescribed inhalers.
- Visitors are limited to one (1) carry-in item container (i.e. picnic lunch) per group. Everything carried in must be in that container (example: one 32-pint cooler). Sharing coolers between groups is not allowable.
- There are microwave ovens to heat food items.
- Silverware, glass containers, and aluminum cans *are not* allowed in the institution.
- Paper plates, plastic ware and Tupperware items *are* allowable.
- Food is to be consumed in the visiting area only. Youth cannot take anything back to living units from their visits.
- Youth and visitors must sit at a table in the visiting area and remain together. Each group of visitors must remain separate from other visits unless advance approval is given by the institution.
- Picture-taking is allowed at a time designated by our staff. Cameras will be stored in a locker until / after that time.
- It is the parent or guardian's responsibility to assure that visiting children are not wandering or running through the visiting area or hallways.
- Visits for youth in security units will be held in the living unit they are residing in at the time of the visit. No items may be brought into the security units. Only immediate family over age 18 may visit in the security units.
- Violations of visiting policy will result in immediate termination of the visit.

Questions regarding *the bus service or schedule* can be answered by calling (715) 536-8386 and dialing # 2. Specific questions about *visitation approvals* should be referred to the youth's institution social worker.